

# 大一暨大二英文免修申請流程 (115 學年度起)

## Freshman and Sophomore English (Non-English Majors) Course Waiving Application Procedure (115 AY and after)

Step 1. 登入「學生資訊系統」 → 成績 → 大一暨大二英文免修申請  
 Login to “Student Info. System” → Score → Freshman and Sophomore English Waiving Application

The screenshot shows the SIS website with the '成績' (Score) menu item highlighted in red. Below the navigation bar, there are two columns of menu items. In the '畢業' (Graduation) column, the '大一暨大二英文免修申請' (Freshman and Sophomore English Waiving Application) item is highlighted with a red box. In the 'GRADUATE' column, the 'Freshman and Sophomore English Advanced Standing Application' item is also highlighted with a red box.

Step 2-1. 選擇「英語證照登錄 (以方案二申請者請直接跳至步驟 3)」  
 Choose “Upload English proficiency certificate” (If you are a Option II applicant, please skip this step and go to Step 3 directly.)

The screenshot shows the '英語證照登錄' page. A red box highlights the 'English' language selection button in the top right corner. Another red box highlights a red warning icon and the text '請先填寫英文姓名' (Please fill in your English name first) next to the user's profile information. The main content area contains instructions and a list of certificate types.

請先填寫英文姓名 Fill in your English name first

The screenshot shows the 'Upload English Proficiency Certificate' page. A red box highlights the 'English' language selection button in the top right corner. Another red box highlights a red warning icon and the text 'Fill in your English Name' next to the user's profile information. The main content area contains instructions and a list of certificate types.

You can switch to English version from the up-right side.

Step 2-2. 登錄證照 → 請選擇證照項目：(一般英文檢定考試成績單或證書)

Upload Certificate → Choose certificate type: (Regular English Proficiency Exam Certificate or Transcript)

登錄證照

1 請選擇證照項目 \*

請選擇證照項目

Upload Certificate

1 Choose certificate type \*

Choose certificate type

Step 3. 「大一暨大二英文免修申請」 → 選擇所申請方案類型

“Apply for waiving Freshman and Sophomore English” → Choose the application type

英語證照登錄 英文畢業門檻申請 大一暨大二英文免修申請

注意事項

114 學年度 2 學期開放申請時間：2026-05-13 00:00-2026-05-15 00:00 (開放申請中)  
若有相關問題，請洽英語中心 ☎ 04-23598293

提出申請

1 請選擇作為申請的種類

英語證照 方案一

多益 | 測驗日期:2025-04-27 | 📄

英文分級測驗前10%目學測成績錄標 方案二

英文分級測驗[前10%]+學測[須14級(分)]

送出申請

Upload English Proficiency Certificate Apply for the English Exit Apply for waiving Freshman and Sophomore English

Apply for waiving Freshman and Sophomore English

Note

114 Academic Year 2 Semester Application Duration : 2026-05-13 00:00-2026-05-15 00:00 (Now open for application)  
Please contact the English Language Center at 04-23598293 if you have any questions.

Apply

1 Choose Application Category

English Proficiency Certificate Option I

多益 | Test Date:2025-04-27 | 📄

Top 10% on FENM Placement Exam with an English score in General Scholastic Ability Test (GSAT) meeting the requirement Option II

FENM Placement Exam [in the top 10%]+GSAT [Level 14 or above]

Submit

#### Step 4. 送出申請後 2-3 天即可回到此系統查看審核結果

You can check the result 2-3 days after you submit your application.

英語證照登錄 英文畢業門檻申請 大一暨大二英文免修申請 大二英文免修申請

中文 or English

大一暨大二英文免修申請

注意事項

111學年度2學期開放申請時間：2023-02-06 00:00-2023-02-17 00:00 (不在申請時間中)  
若有相關問題，請洽英語中心 ☎ 04-23598293

已申請項目

英語證照  
📄 多益  
📅 2022-09-07 23:06  
🗨 審核通過

不可異動

Upload English Proficiency Certificate Apply for the English Exit Apply for waiving Freshman and Sophomore English Apply for waiving Sophomore English

中文 or English

Apply for waiving Freshman and Sophomore English

Note

111Academic Year 2 Application Duration for the XXX Academic Year : 2023-02-06 00:00-2023-02-17 00:00  
(Application has closed)  
若有相關問題，請洽英語中心 ☎ 04-23598293

Category you have submitted

English Proficiency Certificate  
📄 多益  
📅 2022-09-07 23:06  
🗨 Approved

Unalterable

#### ■ 學分：

- (1) 教務處最晚將於次一學期匯入免修名單，並於學期末與其他成績一同列於成績總表中。
- (2) 查看「學生資訊系統」→「成績」→「成績總表」，將顯示「大一英文」、「大二英文」上、下期且於成績處註記「免修」(0學分)。
- (3) 此「免修」審查通過後，毋須修習與「大一英文」、「大二英文」，但仍須修習其他科目以補足畢業所需之8學分。經審查准予免修之科目，不得申請撤銷免修。115學年度起入學學生適用。(若為轉學生，須補足之學分數以適用之必修科目表為準。)

#### ■ Credits:

- (1) The Academic Affairs Office will import the approved student list in the following semester. It will be shown on your transcript in the end of the semester along with other subjects.
- (2) On the student's transcript, instead of a grade, Freshman and Sophomore English courses will be shown as "EX" (Exempt) and will not be included in the GPA. The number of credits for the Freshman and Sophomore English courses is 0 credits.
- (3) After students have received approval to waive Sophomore English, they don't need to take the Sophomore English courses. However, students need to take other courses to meet the 8-credit requirement. Waiving cannot be withdrawn. Applicable to students enrolling in the 115 Academic Year and following. (For transfer students, the number of credits to be made up shall be determined in accordance with the applicable Required Course List.)